

**AAPT Executive Board Minutes (Approved 28 March 2014)**  
**WM14: Orlando FL**

**Executive Board Meeting I:**  
**Friday, 3 January 6:00 – 10:00 pm**

**Members Present:** Gay Stewart, President; Mary Mogge, Vice-President; Jill Marshall, Past President; Wolfgang Christian, Secretary; ; Steve Iona, Treasurer; David Jackson, Editor, *American Journal of Physics* (AJP); Gary White, Editor, *The Physics Teacher* (TPT); Greg Puskar, Chair Section Representatives; Diane Riendeau, At-Large Member (High School); Paul Williams, Member At Large (2-Year College); Beth Cunningham, Executive Officer

**Guests:** Susannah (Patch) Hicks, Administrative Assistant; Marilyn Gardner, Director of Communications and Membership; Tiffany Hayes, Director of Programs & Conferences; Erwin Campbell, Director of Information Technology (electronically); Jack Hehn, AAPT Senior Fellow; Robert Hilborn, Associate Executive Officer; Steve Turley, Treasurer-elect; Janelle Bailey, VP elect; Jan Mader, HS Member at Large elect; John Layman, AAPT Archivist; Erwin Campbell, Director of Technology and Information Systems (Electronically); Rogers Fuller, Associate Director of Membership (Electronically); Michael Brosnan, Director of Finance (electronically);

**Call to order (Stewart)**

The meeting was called to order at 6:10 pm.

**1. Approval of Agenda (Stewart)**

Williams moved and Stewart seconded a **motion to approve the agenda** in the WM14 iBook. Motion approved unanimously.

**2. Approval of Minutes (Stewart)**

Mogge moved and Riendeau seconded a **motion to approval the minutes of the October Board Meeting with minor corrections.** Motion approved unanimously.

**3. Consent Agenda (Stewart)**

Marshall moved and Mogge seconded a **motion to approve the consent agenda in the WM14 iBook.** The motion passed unanimously.

The consent agenda:

- Approve the Electronic Publications Editor position description. The Publications Committee recommends its approval.
- Appoint the following people to the AAPT Electronic Publications Advisory Board: Mario Belloni, Hsai-Po (Vince) Kuo, John Burk, Matt Kohlmyer, Cathy Manduca, and Dwain Desbien. The advisory board members serve two-year staggered terms. (Staggering to be determined.) The Publications Committee recommends these appointments.

- Appoint Mary Mogge to serve on the AIP Governing Board, term ending in 2017. Mogge's current term ends in 2016 since she is serving the remainder of Mary Beth Monroe's term.
- Appoint Steve Iona to serve on the AIP Governing Board, term ending in 2016.
- Appoint Nancy Beverly as the AAPT member for the new AAPT-ALPhA Award Committee.
- Approve the statement of cooperation between the AAPT and GIREP to exchange information and to offer member rates at their respective conferences.

#### **4. Review of Dashboard Items (Stewart)**

- Brosnan presented a summary of the 2013 budget. Highlights include \$5.18M income and \$4.8M expenses resulting in a profit of \$489K before investment related activity, Investment income of \$766K helped to increase our reserve balance to close to \$5M. See the CFO report WM14 iBook for details.
- Campbell reported that IT is continuing to work on webserver upgrades and improved security.
- Gardner reported that the Communications Office is accomplishing its work using a freelance graphics artist together with a lot of in-house graphics work. She is trying this model rather than hiring a full-time replacement for the in-house graphic designer who recently resigned. She reported an increase in website visits because her office is promoting the use of the AAPT website.
- Gardner reported that high school membership is stronger than in 2012. Turley suggested that Section Reps call and give a personal welcome to new members. Williams asked if we have ever tried to give away membership, Gardner responded that have tried that and that we have learned that free members don't renew. The Association invites non-members who attend national meetings to join so that they become immediately eligible for the member rate.

Gardner reported that we are sending emails to members every month highlighting TPT and AJP articles since they would not otherwise receive an alert that the new edition of AJP or TPT is available to read especially if members are online only subscribers. A different email is sent to lapsed and prospective members highlighting free articles. These article emails have been going out the last three months. She reported that a Fermi Question flipbook was very successful.

Gardner reported that there are 28,000 high schools in the AIP database but that many are not in our database. The Membership Department is now contacting high school physics teachers to update our database.

- Hayes reported that WM14 had 618 attenders registered two weeks before the start of WM14. She expects final attendance to fall between our 2012 and 2013 attendance of 635 and 660, respectively.

- Cunningham reported that, as of November, our 2013 donations (excluding major contributions) were slightly (\$7K) below 2012 but that we had a good December.

## 5. EO Report (Cunningham)

Cunningham reported that the Society of Physics Students (SPS) would like to collaborate with AAPT by offering a scholarship honoring Mary Beth Monroe. The Association has received money specifically for an AAPT-SPS scholarship and we will transfer that money to AIP. Mogge asked that the proposed scholarship be offered to sophomores rather than juniors so that some benefit accrues to students at TYCs. Cunningham responded that she did not know how the money would be distributed. Iona asked what would happen if the money raised was not sufficient to fund a scholarship. He insisted that the money be used to honor Mary Beth Monroe in some way.

Cunningham reported that the AIP has adopted DRUPAL as its content management system. She reported that AAPT currently uses Google analytics to determine where people go on our website and that our current content management system is Common Spot. Erwin is in the process of purchasing the latest version of CommonSpot which will allow AAPT to use features such as responsive design. She added that we need to think about our association management system (iMIS) and that going to the latest version should streamline our payment and registration system.

Gardner commented that AAPT is committed to using the web as part of its business model. She stated that we are pushing members to our website as fast as we can and that we are doing the best we can with IMIS which was purchased in 2008.

Iona asked if content management expenses can be shared or if we could contract out the work. Cunningham commented that we might consider hiring some consultants if we plan to upgrade iMIS or if the Board wants a full revision of the website.

Christian asked if the management system redesign can give us a common login for Scitation, AAPT, ComPADRE, etc. Gardner responded that a common login is not a priority right now.

Puskar stated that anything that we can do to improve the user experience would be worthwhile. Riendeau commented that younger members are used to working through the web.

Cunningham stated that website design and iMIS interface are our two big software projects and that the cost could be in the tens of thousands of dollars if major updates occur.

Cunningham reported that she and Hilborn have written a statement concerning high school courses for college readiness. A draft letter has been sent to the High School Area Committee. Hilborn added that this effort was initiated by Stewart and the Physics

AP test redesign. He stated that he is worried about AAPT endorsing the AP curriculum and added that the goal was to endorse the good features of Physics AP I and II and to mention these as good implementations of a physics curriculum.

Riendeau cautioned that AP Physics is a college course, not a college-ready course. She stated that the statement implies that AP is a preparatory course and that it is not. She expressed concern that the draft document is too AP focused.

The Board further discussed the history of AP and problems with the current AP system. Layman commented that AAPT should make it clear we that can help teachers improve their physics teaching. Turley asked if textbooks are available to support the new AP curriculum. Hilborn responded that he didn't know but that many claim to do so.

Hilborn ended the discussion by stating that he will redraft the letter for distribution to Board via email.

#### **6. President's Report (Stewart)**

Stewart asked that the Board read her report in preparation for Saturday's meeting. She also asked that we read Iona's report, the gap analysis, Puskar's report, and Riendeau's report.

#### **7. Treasurer's Report (Iona)**

Iona gave a brief report reminding the Board that the Association's money comes from publications and membership and that is it essential for libraries to continue to buy our journals.

Iona reported that total reserves are approaching \$5M and that undesignated reserves are approaching \$2.5M. He suggested that the Association may be able to reduce dues or lower meeting registration costs if the reserves continue to grow. Stewart responded that we need one year of operating cost in reserve. Marshall added that we seem to have stemmed the loss in membership.

#### **8. Secretary's Report (Christian)**

Christian outlined the proposed changes in the 2014 edition of the Executive Board Handbook. (See Preface to the 2014 edition.) Mogge commented that the procedure for filling a vacancy in the presidential chain was still unclear. She suggested using the term "temporarily filled" and adding a sentence to make it clear that the Board has broad discretion in filling a vacancy. The following wording was suggested:

"A vacancy in the office of XXXX shall be temporarily filled by succession of the YYYY. These temporary appointments may be filled by a special election or by appointment at the discretion of the Executive Board."

Christian moved and Marshall seconded a **motion to approve the 2014 edition of the Executive Board Handbook with Mogge's clarification to the vacancy procedure and other minor corrections.** Motion approved unanimously.

The Board Meeting continued in Executive Session without the EO and adjourned at 10:00 PM.

**Executive Board Meeting II:  
Saturday, 4 January 10:30 -4:00 pm**

**Members Present:** Gay Stewart, President; Mary Mogge, Vice-President; Jill Marshall, Past President; Wolfgang Christian, Secretary; Steve Iona, Treasurer; David Jackson, Editor, *American Journal of Physics* (AJP); Gary White, Editor, *The Physics Teacher* (TPT); Greg Puskar, Chair Section Representatives; Diane Riendeau, At-Large Member (High School); Aaron Titus, Member At Large (4-Year College); Paul Williams, Member At Large (2-Year College); Beth Cunningham, Executive Officer;

**Guests:** Susannah (Patch) Hicks, Administrative Assistant; Marilyn Gardner, Director of Communications and Membership; Jack Hehn, AAPT Senior Fellow; Robert Hilborn, Associate Executive Officer; Steve Turley, Treasurer-elect; Janelle Bailey, VP-elect; Jan Mader HS Member at Large elect; John Layman, AAPT Archivist; Toni Sauncy, Director of SPS and Sigma Pi Sigma; Bo Hammer, AIP Associate Vice-President; David Cook, AAPT past President and Chair of Meetings Committee

**9. Call to order (Stewart)**

The meeting was called to order at 10:35.

**10. Gap Analysis (Stewart)**

Stewart asked the Board to break into small groups to discuss the Strategic Plan (SP) and the gap analysis in the iBook. Each breakout group was charged to discuss a goal.

**Goal 1** Create a vibrant community to support those interested in enhancing the understanding and appreciation of physics through teaching.

**Goal 2:** Enhance professional development opportunities utilizing AAPT products, journals, and programs/conferences to disseminate knowledge about the understanding of physics, physics education research, and effective physics teaching practices.

**Goal 3:** Enhance the visibility and role of AAPT in the physics and STEM education communities to effectively influence policy and practice.

**Goal 4:** Enrich the field by increasing the number and diversity of physics students and teachers at all levels, including those from ethnically and linguistically diverse backgrounds, those with diverse abilities, and those from the LGBT+ community.

**Group 1 Summary (Hilborn):** Hilborn stated that group 1 tried to focus on the big questions. He pointed out that there are two categories of activities for a professional society: (1) services and (2) benefits to members and that group 1 felt that AAPT may

have drifted more to providing services to education.

The group discussed the complexities of high school teaching and asked if AAPT should be a provider of PER-based materials for HS teaching. The group also discussed the relation of AAPT National to Sections and noted that the question of how to make use of this relationship has been in front of AAPT for years and that it points to a structural problem. The group recommends that we try to figure out what is working in Sections.

The group felt that it was important to make National Meetings more attractive to a broader range of members and that the Area Committee mechanism tends to perpetuate patterns. The group felt that there are clusters in the physics community that we don't engage, such as graduate students and post-docs.

**Group 2 Summary (Christian):** Christian commented that it is easy to throw out ideas but he cautioned that we need to focus on only a few things in the following list, especially if they are new.

- **Professional Development (PD) Credit at National Meetings:** Mader commented that PD is huge for HS teachers. If HS teachers want to advance on the salary scale they need professional development. She added that CEUs don't provide advancement on the salary scale. PD needs to be coursework for graduate credit and that AAPT needs to offer online courses.

The group agreed that PD is also important for college and university faculty but that these faculty think that they can only do professional development at APS meetings. This impression is incorrect. AAPT has offered satellite meetings concurrent with AAPT Summer meetings. Examples include: Astronomy, Computational Physics, ALPhA, PTRA, etc. The group suggested that AAPT continue these professional development opportunities— but that these satellite meetings be imbedded within AAPT meetings.

The group felt that the Astronomy and Computational Physics satellite conferences were excellent examples of college PD. It was also suggested that a topical conference could be coupled with the AAPT invitation to an APS Division to organize a Summer Meeting Session. The group suggested AAPT embed NFW or NFW follow up meetings into the Summer Meeting.

The group recommends that AAPT work with with a partner, such as the University of Dallas, to give PD course credit. Online course participants typically pay \$10/hr to attend a course and the University of Dallas charges an extra \$50 per credit hour to award credit. Presenters get \$300 per day and grading is done pro-bono. Gardner cautioned that this proposal might undercut our current National Meetings workshops. It was suggested that National Meeting workshops add follow up work and assessment to justify awarding of course credit. The HS Area Committee and PTRA could organize such a hybrid.

- **Impact Factor:** The group discussed the need for an impact factor for educational journals separate from the current journal impact factor which is controlled by Thompson-Reuters. A journal need lots of articles for high impact factor. Jackson pointed out that articles in high impact factor journals are often downloaded 15 times whereas AJP articles are downloaded hundreds of times. AAPT should do what it can to make the AJP brand valuable and more respected.
- **ePubs** The group suggested that AAPT retroactively convert AJP theme issues realted to the GRC into ePubs. The group suggested that AAPT produce topical article packs and that we highlight the education component of AJP Resource Letters with an associated article pack. Mader commented that an energy and fracking article pack would be of great interest in her geographic area.
- **MiniMOOC** Gardner started this discussion by pointing out that a lot of her professional development comes from Webinars (online courses). The group discussed the idea that AAPT offer MiniMOOCs with follow up discussions at Section Meetings. The Institute of Educational Technologies (IET) was presented as an example of a successful MiniMOOC provider. Iona recommended that we take advantage of Physics Teacher articles. Mader and Gardner commented that webinars and online offerings could be huge and that we should ask Bruce Mason to put together a seminar (MiniMOOC) series but that we would probably need a grant to produce such a series. Iona commented that HS teachers are just-in-time folks and that webinars should be synchronized with the HS teaching schedule to be most effective.

**Group 3 Summary (Turley):** Group 3 discussed the relation between advocacy and professional development. AAPT is too small to have a big stick so we need to fight above our weight class with big ideas. The AAPT must have a consistent and united voice on policy statements and the group recommends that the EHB include a statement that the President is expected to do advocacy and policy on behalf of physics education. The group recommends that the Board empower the President and EO to talk about specific educational issues as they come up. The group also feels that AAPT will have more success with agencies and foundations, such as NSF and OSTP, than with Congress.

Group 3 recommends that we distribute information to members so that they can more effectively advocate at the local level, particularly on behalf of K-12 education.

**Group 4 Summary (Marshall):** Group 4 recommends that AAPT organize a session or workshop on diversity leadership training at the National Meeting in San Diego. The group also recommends that we revise what is listed in our meeting registration to highlight accommodations of people with disabilities. The Association should seek to identify underrepresented students for the US Physics Team and develop their ability. The Association should study ways to more effectively teach students physics who for

whom English is not their first language and consider a follow up to the ADVANCE grant.

Turley commented that kids pick up the second language very fast and that the problem may be with the parents.

Cunningham commented that we are trying to partner with the National Society of Black Physicists and the National Society of Hispanic Physicists groups. Marshall added that the LGBT community is underrepresented in HS teaching because members of that community drop out.

**A general discussion of the breakout group summaries and the gap analysis followed.**

Riendeau stated that the AAPT needs to focus on the HS PD opportunities and that online PD may be the most effective because many HS teachers cannot come to National Meetings. Marshall added that other organizations, such as APS or NSTA, will do in-service PD if we don't do it. Stewart noted that the highest percent of successful MOOC participants are HS teachers and that the low hanging MOOC fruit is in-service teachers.

Riendeau stated that professional development for in-service teachers is the gift that keeps on giving and that it can be a membership benefit, Bailey added that Universities are hard pressed to offer graduate level courses in physics for in-service teachers. Mader noted that teachers need graduate level credit to be considered highly qualified. Riendeau stated that she can enroll in a MOOC at the Museum of Natural History and get a certificate of credit. She claimed that she can then write a paper for Hamlin University and get 3 hours of graduate credit.

**The Board agreed to establish an ad hoc Committee on Professional Development for High School Teachers.** Committee members are: Jan Mader, Steve Turley, Bob Hilborn, Beth Cunningham, Steve Iona, and Diane Riendeau.

Turley asked what AAPT brings to the table that the University of Phoenix does not. Riendeau responded that there is not much available at the University of Phoenix that is appropriate for in-service teachers. Jackson asked if this PD initiative will bring in long term members. Williams responded that it is up to us to keep them in the Association. Jackson commented that bringing physics teachers to meetings is much better because of the immersive experience.

**11. HS Report (Riendeau)**

Riendeau began by expressing her concern that the structure of the presidential chain does not foster the opportunity to grow into a position and that we need to consider a revised presidential chain structure.

**Riendeau moved and Christian seconded a motion that the Board appoints a**

**committee to evaluate the current presidential chain.**

Stewart began discussion of the motion by stating that she would prefer to have this motion discussed by COGS. Mogge added that she did not feel overwhelmed by the progression of presidential duties and that it was important for the President to have performed the duties of Vice-President and President-Elect.

**Williams moved and Iona seconded a motion to table the discussion to reevaluate the presidential chain structure until the Board received a recommendation from COGS.**

Riendeau argued that the Association should reevaluate current practice. Jackson proposed that we need to consider one National Meeting per year. Mader asked if this change would lead to one National Meeting and many regional meetings and Jackson responded that the exact meeting structure would need to be worked out. Cunningham added that she obtained input and advice from other AIP and CESSE associations on their presidential line structure. She shared this information with Riendeau, Mogge, Stewart, and Marshall. Stewart asked if we have enough staff to organize and support multiple regional meetings. She added that an external review of the Association might be useful. Marshall cautioned that consultants often don't know an association well enough to give useful advice.

**Motion to table and move to COGS passed unanimously.**

**12. AIP/SPS Report (Sauncy)**

Sauncy described the SPS Career Pathways Project (CPP) and CCP workshops. She reported that 40% of undergraduate students do not go to graduate school and that the CPP methodology was modeled after SPIN-UP but that it included information that would help students get jobs which was not in the SPIN Up report. She reported that SPS workshops are planned for Zone and regional meetings to help students identify opportunities for physics graduates with a BS. SPS is also giving some presentations on the CPP targeted at faculty and career services professions.

Puskar asked if these workshops will be offered at Sections Meetings and if the workshop material will be distributed broadly. Sauncy responded that the material is not designed to be given away but that it may be made available online. Sauncy added that a workshop was scheduled at SM13 but that it was cancelled due to low enrollment. Bailey suggested that a cracker barrel or Session would be more appropriate.

White asked if the material would be useful to the 30% of physics majors who go to non-physics graduate school. Sauncy responded that the program benefits everyone because everyone will look for a job at some time in their professional life.

**13. AIP Report (Hammer)**

Hammer described the AIP's effort to lead the Physical Sciences Education Policy Coalition. He noted that the Physical Science Education Policy Coalition Policy Goals document distributed in the SM13 iBook was too complex and would be revised.

#### **14. APS Report (Hodapp)**

Hodapp announced that APS has passed an updated K-12 Education Statement (see iBook) and that APS is ready to do some advocacy on behalf this statement. The most controversial statement is the statement that all HS students take one year of physics. He noted that policy makers may view this statement as self-serving.

Mader asked if APS has lobbied for the NGSS and Hodapp responded "Not yet." He added that APS and AAPT need to dovetail their effort in this regard.

Hodapp reported that APS is in the process of approving a statement on undergraduate research participation. (See iBook.)

Hodapp reported that APS has as sufficient resources to support one additional year of PhysTEC solicitations. He asked how PhysTEC schools might provide a Physics Methods course for departments that only have one or two majors. PhysTEC is considering the use of a commercial product, such as Coursera or EdEx, taught by PhysTEC instructors. Stewart added that AAPT needs to be involved in this effort. She referred to this type of course as a (LOOC) Limited Online Open Course.

Hodapp described new APS Bridge Program to increase the number of underrepresented minorities majoring in physics. He reported that the Program had two sites and 15 students in its first year. Hodapp noted that poverty is a significant barrier to access for minority students and that APS is looking at establishing a national mentoring network. Titus asked if this program is a bridge only to graduate programs and if there was also a bridge to REU programs. Hodapp responded that currently 14% of REU students are minority students and that this is a higher fraction than in the overall physics major population.

#### **15. Meetings Report (Cook)**

Cook presented meeting sites for 2016 and listed criterion for selection: hotel costs, airline connections, enthusiastic local support etc. Overlap with a three day weekend is a plus but few locations and potential meeting dates meet all these criterion.

Cook reported that Atlanta seems to be a strong possibility for WM2017 and that a site visit was conducted in Dec 2013. Possible meeting dates are 14-17 Jan (overlaps MLK) and 18-21 Feb (Presidents day). There are many hotels in the \$135 range and many schools, including Ga. Tech and Spelman, are interested in hosting.

Cook reported that the Meetings Committee is exploring Cincinnati for SM17 and that WM18 may be a joint meeting with APS or at CalState Fullerton. He also reported that JD Garcia is interested in hosting a meeting in Tucson but that the Committee has not received a formal proposal.

Cook reported that the Meetings Committee is considering other meeting formats including only having one workshop day at WM. Other meeting changes were discussed including increasing the presentation time for contributed papers. Mogge stated that this might be possible at WM because we are running 8 concurrent sessions at WM where we are running as many as 10 concurrent sessions at SM.

Cook reported that AAPT is dropping meeting themes at meetings and will have a “generic” meeting logo.

The Board Meeting continued in Executive Session with the EO followed by an Executive Session without the EO. The Board adjourned at 5:00 PM.

### **Executive Board Meeting III: Tuesday, 7 January 4 – 5:00 pm**

**Members Present:** Gay Stewart, President; Mary Mogge, Vice-President; Jill Marshall, Past President; Wolfgang Christian, Secretary; Steve Iona, Treasurer; David Jackson, Editor, *American Journal of Physics* (AJP); Gary White, Editor, *The Physics Teacher* (TPT); Greg Puskar, Chair Section Representatives; Diane Riendeau, At-Large Member (High School); Aaron Titus, Member At Large (4-Year College); Paul Williams, Member At Large (2-Year College); Beth Cunningham, Executive Officer;

**Guests:** Marilyn Gardner, Director of Communications and Membership; Jack Hehn, AAPT Senior Fellow; Robert Hilborn, Associate Executive Officer; Steve Turley, Treasurer-elect; Janelle Bailey, VP-elect; Jan Mader, HS Member at Large elect; John Layman, AAPT Archivist; John Hubisz, former AAPT President; Karl Mamola, former TPT Editor

#### **Call to order (Stewart)**

Board III was called to order at 4:00 pm.

#### **COGS Report (Marshall)**

Marshall presented a revised recommendation from COGS to establish an Executive Programs Committee. Various Board Members asked about the reasons for the choice of Area Committee representation. Marshall responded that Area Committee representation was chosen based on the number of sessions and workshops that are currently organizing but that it was not the intention of COGS to institutionalize the initial Area Committee representation. Marshall stated that she anticipates that the Area Committee representation will evolve based on the needs of the Association.

Mary Mogge asked about the timeline for the establishment of the Executive Programs Committee. Marshall responded that the committee might begin operating after SM14.

Hilborn added that the Board must approve the Committee membership and that this approval will determine the start time.

The Board agreed to provide free National Meeting registration for Executive Programs Committee members. Turley asked why we were offering complementary National Meeting registration. Mogge and Cunningham responded that Committee Members would be expected to attend Programs I and II at National meetings. Hilborn added that it was important for Committee Members to be at National Meetings to work with the Program Chair to select and contact plenary speakers, etc.

**Motion to establish an Executive Programs Committee passed unanimously with one abstention.**

Marshall reported COGS recommends that the Board hold a governance retreat and that the Board be assigned readings that describe effective governance structures. Marshall made the following motion on behalf of COGS:

**Motion to direct the incoming Review Board chair, assisted by the Executive Office, to plan for an Executive Board retreat/workshop focused on governance assessment and revision.**

#### **Publication Committee Report (Christian)**

Christian reported on discussions at the WM14 Publications Committee meeting. The Committee recommends the following two motions to the Board:

- 1) **The Publications Committee recommends that AAPT and ComPADRE explore a common repository for posters and presentations at national meetings.**
- 2) **The Publications Committee recommends that AAPT spend up to \$500 to produce an ePub version of the spring AJP theme issue for this year's Gordon Conference to evaluate the feasibility and effectiveness of converting an entire AJP issue to the ePub format.**

**Both motions passed unanimously.**

#### **Service Recognitions (Stewart)**

Stewart asked that the Board recognize the outstanding service of the past TPT Editor to the Association. There was a chorus of "moves" and "seconds" from the Board for the following motion:

**Let the Minutes show that the Board recognized Karl Mamola's exceptional service as TPT editor for the past 13 years.**

**Motion was approved unanimously with a standing ovation in Karl Mamola's honor.**

Stewart thanked Marshall and Riendeau for their service in the Presidential Chain and on the Board.

**The motion to recognize Marshall and Riendeau passed unanimously with loud applause.**

### **Review Board Report (Marshall)**

Marshall presented two motions on behalf of the Review Board.

**(1) Motion to endorse a proposal with Bob Hilborn as PI for continuation of and research on the New Faculty Workshop (NFW). The final budget is projected to be over the limit requiring full board approval. (The proposal description was emailed to Board members.)**

Stewart commented that the proposal deadline was Feb 4 and that immediate action was needed.

**Motion to approve the NFW proposal passed unanimously.**

**(2) Motion to approve the PTRA Workshops Procedures for Grant Proposals and Independent Workshops (See Review Board report in WM13 iBook).**

Various Board members questioned the criterion for distribution of material at PTRA workshops. Hilborn commented that the criterion for distribution of material was crafted in consultation with PIs and authors who provide material. The PTRA workshop document will be reviewed and revised by the PTRA Oversight Committee and resubmitted to the Board for consideration.

### **Awards Committee Report (Marshall)**

Marshall presented a revised Fellowship proposal from the Awards Committee. The revised proposal increases the maximum number of Fellows from 3% to 4% of the AAPT membership so as to allow the Association to grant Fellowship to current awardees in order not to create a difficult to process backlog of award nominations. Current Klopsteg and Richtmyer awardees are excluded but DSC awardees are included in the inaugural Fellowship list. Future awardees will not receive automatic Fellowship. The Committee also recommends that the membership requirement be increased from 5 to 7 years.

Marshall added that the Awards Committee recommends that the Association accept Fellowship nominations from only a single community (HS, TYC, and 4YC) each year. The Fellowship pin will be presented at Section Meetings or at the Area Committee meeting that made the recommendation.

Iona asked if the Board would be overwhelmed if we received 60 Fellowship nominations a year. Mogge replied that recent history for other awards suggest that we are unlikely to get 60. Turley commented that the Board would need help from staff to identify the length of

membership. Christian asked if we could add a joining year into the record that was shown in the Membership Directory. Cunningham responded that the AAPT computer records do not go back far enough to provide accurate information.

**Motion to approve the revised Fellowship proposal was approved unanimously.**

**16. Executive Session without EO (Stewart)**

The Executive Session without EO was called to order at 4:45.

**17. Adornment**

Motion to adjourn passed unanimously at 5:15 pm.

Respectfully submitted,  
Wolfgang Christian  
AAPT Secretary